



# Haverling

LONDON BOROUGH

## TOWNS & COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE AGENDA

7.30 pm

Thursday  
4 July 2013

Town Hall, Main Road,  
Romford

Members 9: Quorum 3

### COUNCILLORS:

**Conservative Group  
( 5 )**

**Residents' Group  
( 2 )**

**Labour Group  
( 1 )**

**Independent  
Residents' Group  
( 1 )**

Osman Dervish  
Barry Oddy  
Garry Pain  
Linda Trew  
Wendy Brice-Thompson  
(Vice-Chair)

Linda Hawthorn  
(Chairman)  
June Alexander

Paul McGeary

Michael Deon Burton

**For information about the meeting please contact:**

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## **What is Overview & Scrutiny?**

Each local authority is required by law to establish an overview and scrutiny function to support and scrutinise the Council's executive arrangements. Each overview and scrutiny committee has its own remit as set out in the terms of reference but they each meet to consider issues of local importance.

They have a number of key roles:

1. Providing a critical friend challenge to policy and decision makers.
2. Driving improvement in public services.
3. Holding key local partners to account.
4. Enabling the voice and concerns of the public.

The committees consider issues by receiving information from, and questioning, Cabinet Members, officers and external partners to develop an understanding of proposals, policy and practices. They can then develop recommendations that they believe will improve performance, or as a response to public consultations.

Committees will often establish Topic Groups to examine specific areas in much greater detail. These groups consist of a number of Members and the review period can last for anything from a few weeks to a year or more to allow the Members to comprehensively examine an issue through interviewing expert witnesses, conducting research and site visits. Once the topic group has finished its work it will send a report to the Committee that created it and it will often suggest recommendations to the executive.

## **Terms of Reference**

The areas scrutinised by the Committee are:

- Community Engagement
- Cohesion
- 3<sup>rd</sup> Sector Compact
- Regulatory Services
- Planning and Building Control
- Town Centre Strategy
- Licensing
- Leisure, Arts, Culture
- Housing Retained Services
- Partnership with the ALMO
- Community Safety

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- Social and Economic Regeneration
- Parks
- Social Inclusion
- Scrutiny of relevant aspects of the LAA
- Councillor Call for Action

## **AGENDA ITEMS**

### **1 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) - receive.

### **2 DECLARATION OF INTERESTS**

Members are invited to declare any interests in any of the items on the agenda at this point of the meeting. Members may still declare an interest in an item at any time prior to the consideration of the matter.

### **3 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### **4 MINUTES (Pages 1 - 4)**

To approve as a correct record the minutes of the meeting of 2 May 2013 and to authorise the Chairman to sign them.

### **5 LICENSING ACT 2003**

A presentation on the Licensing Act 2003 and recent changes.

### **6 A PRESENTATION ON DEVELOPMENT AND BUILDING CONTROL**

The Committee is to receive a presentation on approval of Housing Developments and its impact on infrastructure provision.

### **7 HOUSING SERVICES PRESENTATION**

The Committee is to receive a presentation on the proposed Estate Management policy.

### **8 COMMITTEE'S ANNUAL REPORT (Pages 5 - 14)**

The Committee will receive a report setting out the work that it has carried out this municipal year. The Committee are asked to note the report and authorise the Chairman to agree the final version for Council.

**9 URGENT BUSINESS**

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specified in the minutes, that the item should be considered at the meeting as a matter of urgency.

**Andrew Beesley  
Committee Administration  
Manager**